



NOTICE OF MEETING

Governance & Audit Committee

Tuesday 2 July 2013, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Governance & Audit Committee

Councillor Ward (Chairman), Councillor Heydon (Vice-Chairman), Councillors Allen, Blatchford, Ms Brown, McCracken, Thompson, Worrall and Mr G S Anderson

cc: Substitute Members of the Committee

Councillors Mrs Ballin, Mrs Hayes, Leake, Mrs McCracken, Mrs Temperton and Wade

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Bracknell

AGENDA

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1. **Apologies for Absence**
To receive apologies for absence and to note the attendance of any substitute members.
2. **Declarations of Interest**
Members are requested to declare any disclosable pecuniary or affected interest in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.
3. **Minutes**
To approve as a correct record the minutes of the meetings of the Committee held on 27 March 2013 and 15 May 2013 1 - 6
4. **Urgent Items of Business**
Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.
5. **Health & Wellbeing Board: Public Participation Scheme**
This report asks the Committee to recommend to full Council that the Health & Wellbeing Board be permitted to implement a scheme of public participation. 7 - 12
6. **External Auditors Audit Committee Briefing**
To note the attached Audit Committee briefing from Ernst and Young. 13 - 26
7. **Internal Audit Annual Assurance Report 2012/13**
To receive the Head of Audit's annual assurance report. 27 - 46

8. **Annual Governance Statement**

To consider the Annual Governance Statement 2012/13 and the Action Plan to address weaknesses identified. 47 - 64
9. **Code of Conduct for Members: Threshold for Registration of Gifts and Hospitalities**

To secure the recommendations of the Committee as to whether the current threshold for the registration of gifts and hospitality should be revised. 65 - 70
10. **Review of the Member and Officer Protocol**

To seek the Committee's approval to amendments proposed to be made primarily in consequence of the introduction of Portfolio Review Groups. 71 - 90
11. **Scheme of Delegation: Dwelling Extension Prior Approval**

To seek an amendment to the delegated powers of the Chief Officer: Planning and Transport required in consequence of recent alterations to "Permitted Development" rights in respect of extensions/alterations to dwellings. 91 - 94
12. **Scheme of Delegation: Section 52 Agreements**

To seek an amendment to the Scheme of Delegation to Officers in the Council's Constitution to provide that the power of the Chief Officer: Planning and Transport to determine applications for the release or amendment of provisions contained in agreements entered into under section 52 of the Town and Country Planning Act 1971 (whether also made pursuant to other legislation or not) should be subject to the same constraints as other planning applications. 95 - 98
13. **Date of Next Meeting**

Monday 30 September 2013 at 6.30pm